

Item 6.2 - Rolling Actions Log

Finance and Resources Committee

29 October 2015 – 29 September 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	RAG Status	Comments
1	29-10-15	Redhall House and Lawn - Progress Report	To request an update report was brought to the Finance and Resources Committee at conclusion of the planning process.	Acting Executive Director of Resources	Feb 2017		A	An update report would be provided at the conclusion of the appeal process for the Redhall House planning application – ongoing.

2	18-08-16	Re-employment and Re-engagement of Staff	To agree that a B agenda report would be brought back to Committee in November 2016 dealing with the exceptional circumstances surrounding the re-employment of staff within less than a year of leaving the Council and the policy related to this.	Acting Executive Director of Resources	3 November 2016		A	Report would be considered by the Finance and Resources Committee on 3 November 2016 – ongoing.
3	18-08-16	Property Repairs and Maintenance Contract Update	To agree that the internal audit report would be circulated to all elected members of the Council by Committee Services.	Committee Services	As soon as possible		A	Ongoing

4	18-08-16	Contract Award Under Urgency procedure - Edinburgh Schools - Schools Transport	<p>1) To agree that the Executive Director of Resources would investigate why local bus companies were not recruited.</p> <p>2) To agree that a report would be brought back to Committee with details of all costs required to be recovered in relation to schools.</p>	Acting Executive Director of Resources/ Acting Executive Director of Communities and Families	As soon as possible	Nov 2016	A	A report would be brought back to the F+R Committee on 3 November 2016 – ongoing.
5	18-08-16	Edinburgh Shared Repairs Service - Evaluation of the Pilot	<p>1) To agree that a detailed list of how the legislation related to Property Conservation could be improved would be produced and fed back to the Scottish Government.</p> <p>2) To agree that issues related to Property Conservation would be considered at a future meeting of the Property Sub-Committee.</p>	Acting Executive Director of Resources	As soon as possible	Dec 2016	G	A report was considered by the Property Sub-Committee on 3 October 2016 – closed.

6	18-08-16	Proposed 10 year lease at 86-88 Niddrie Mains Road, Edinburgh	To continue the report to the November Committee (or to bring back the report sooner, if possible) to allow community groups to be consulted on options for the lease of 86-88 Niddrie Mains Road and for the development of a business case for a possible CCTV community hub.	Acting Executive Director of Resources	3 November 2016 or sooner if possible	Nov 2016	A	Report to be considered by the Finance and Resources Committee on 3 November 2016 – ongoing.
7	18-08-16	Proposed sale of site Ardmillan Terrace, Edinburgh	To continue the report to allow discussion between the Chief Executive of the Council and the Chief Executive of the NHS to resolve outstanding issues.	Chief Executive/ Acting Executive Director of Resources		Dec 2016	A	Ongoing
8	08-09-16	Managing Workforce Change - Workforce Dashboard	To agree that an extract of information on reviews from the Transformation Programme Progress report should be circulated to elected members as a briefing note.	Chief Executive/ Acting Executive Director of Resources	As soon as possible		A	Ongoing

9	08-09-16	Lease at Tron Kirk, Edinburgh (B agenda item)	<ol style="list-style-type: none"> 1) To agree that the internal audit review referred to in paragraph 3.9 be reported back to Committee as soon as it was completed. 2) To agree that the Acting Head of Corporate Property and the Interim Head of Legal and Risk would investigate the various breaches in relation to the lease of the Tron Kirk since November 2015 and to confirm that these has been followed through. 3) To agree that the Interim Head of Legal and Risk would discuss improving working arrangements between Corporate Property, Legal and Regulatory departments at the Corporate Leadership Team meeting. 		As soon as possible		A	Ongoing
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10	29-09-16	The CEC - Report to those Charged with Governance on the 2015/16 Audit - referral from GRBV Committee	Briefing note to be circulated providing a comparison of the real term costs associated with staff leaving.	Acting Executive Director of Resources /Head of HR	As soon as possible	19 Oct 2016	G	Briefing note circulated to members on 19 October 2016 – closed.
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Red – Action has not been completed within timescales indicated.

Amber – Action is in Progress.

Green – Action has been completed and recommended for closure.